

To All Organizations Applying for Grants

To thoroughly understand how our granting requirements work, please read the following Grant Bylaws in their entirety before filling out your application. Thank you.

Grant Bylaws

The Chisholm Community Foundation's mission is to be a steward of funds for innovative and creative projects that respond to community and economic development in the areas of education, arts and culture, historic preservation, environmental conservation, and public health and safety initiatives.

The Foundation's grant program will accept applications once a year. The deadline for these applications is March 31st of each year. If funding allows, a second cycle will be offered with a deadline of September 30th each year. All applicants must submit a cover page and follow the bylaws.

Important Requirements:

- ❖ **All organizations requesting grants may be interviewed by representatives of the Grant Committee. Site inspections may also be conducted.**
- ❖ The Foundation will provide the necessary funds after board approval.
- ❖ All grant recipients must fill out a Final Grant Report which will be included with the notification letter about grant approval. Copies of invoices for materials, labor, equipment or anything else pertaining to the project must be included with the Final Report. Grant recipients have up to one year from the date of the grant award to turn in the Final Report. **Failure to turn in the Final Report by the deadline will result in an organization becoming ineligible for future grant awards.**
- ❖ *Successful applicants must issue some form of public recognition, i.e., press release, social media post, etc. at the completion of the project describing your project and detailing what the monies were used for. We are requesting that recipients also recognize the CCF for funds received, i.e., a sign, plaque, if appropriate. We also require a photo and a write-up about your project to be sent to the CCF for use in our newsletter. That information can be emailed to ccfmm@qwestoffice.net.*

Eligibility

- ❖ Agencies applying for funds must serve/benefit residents of Chisholm and Balkan.
- ❖ Grants are restricted to nonprofit organizations which have a 501(c)(3) tax exempt status from the Internal Revenue Service and government agencies. **501(c)(3) status form must be included with the grant application.**

Restrictions:

- ❖ **GRANTS ARE NOT MADE TO SUPPORT OPERATING EXPENSES OF ANY ORGANIZATION OR IN RESPONSE TO FUND DRIVES FOR SUSTAINING SUPPORT.**
- ❖ Grants are not made to establish or to add to endowment funds.
- ❖ Grants are not used for churches or sectarian religious purposes.
- ❖ Grants cannot be made to individuals.

Foundation Focus Areas for Grant Making:

- ❖ Arts/Culture
- ❖ Community Revitalization
- ❖ Economic Development
- ❖ Education
- ❖ Historic Preservation
- ❖ Environmental Conservation
- ❖ Public Health and Safety Initiatives

Priorities:

The Foundation considers the following priorities for use of dollars:

- ❖ **Projects that receive matching funds will have prime consideration**
- ❖ Projects that encourage more effective use of community resources
- ❖ Projects that promote volunteer participation in community affairs
- ❖ Projects that demonstrate new approaches and techniques in the solution of community problems
- ❖ Projects developed in consultation with other agencies and promote coordination, cooperation, and eliminate duplication of services

Discrimination:

The Foundation operates without discrimination as to race, age, religion, sex, or national origin in the consideration of grant requests and will award grants to agencies and organizations, which do not discriminate.

Criteria for Review of Requests:

Need (Community Need)

- ❖ Does it already exist in the community?
- ❖ How does it relate to the Foundation's mission?

Feasibility/Impact:

- ❖ Can the project be accomplished?
- ❖ Will the effort result in the impact or solutions described?

Organization Capacity:

- ❖ Is the project appropriate for the applicant?
- ❖ Is there qualified staff to complete the project?
- ❖ Are they committed to the project?

Resources:

- ❖ Is the budget realistic?
- ❖ Are other potential funding sources being approached, and are they obtainable?
- ❖ If successful, can the project be self-supporting?

